The Education People, 1 Abbey Wood Road, Kings Hill, West Malling, Kent ME19 4YT
E hello@theeducationpeople.org T 03456 041 699 W theeducationpeople.org

Parent/Carer of:
[First Name] [Last name]
[Address Line 1]
[Address Line 2]
[Town]
[County]
[Postcode]

Monday 12 October 2026
Our ref: [REF]/2026 PLMedway

Important information for parents and carers of Year 11 students

Dear Parent/Carer,

As you may be aware, all young people must remain in education or training after completing Year 11 until the age of 18.

Act now

Now is the time to start planning your young person's next steps, helping them make informed decisions, prepare for the future, and secure the right place for September 2027.

With some open events taking place across Medway in October and applications opening from **2 November 2026**, we encourage you to start researching options, attending open events, discussing next steps with your young person, and submitting applications as early as possible.

KentChoices

KentChoices.co.uk has all the information you and your young person need in one convenient place. You can:

- explore **post-16 options** after Year 11
- view **open events** across Kent and Medway
- browse **sixth forms and college courses**
- check **entry requirements**, **how to apply** and **application deadlines**
- search **apprenticeship opportunities**
- access information on the **SEN Phase Transfer** process for students with SEN.

Free online information session for parents and carers

We understand that choosing the right post-16 pathway can feel overwhelming. To help you understand the options available and navigate the process, The Kent & Medway Careers Hub invite you to attend our **free online podcast** on **Wednesday 11 November 2026, 6pm to 7pm**. Support and advice will be available on:

- **post-16 options**
- **how to use KentChoices** effectively
- **revision** preparation
- **entry requirements** and the **application process**
- key **deadlines**

Scan the **QR code** or call us on **03301 651 120** to register your interest.

Please turn over for additional information and contact details.

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KentChoices login details

Your young person's current school may have already introduced them to KentChoices and supplied their KentChoices login details. Most schools also help them log on and support them with the process. If they have not done this, or your young person is being educated at home, please contact us on **03301 651 120**.

Careers advice and guidance

If your young person needs support planning their next steps, their current school has a statutory duty to provide independent careers advice. However, if they cannot help, or if your young person is being educated at home, you can contact the National Careers Service on **0800 100 900** or visit nationalcareers.service.gov.uk for additional support.

KentChoices resources

You can find '**how-to-guides'**, an **Introduction to KentChoices** video, **frequently asked questions** and a **timeline** in the **Resources** area of the website if needed.

Staying in touch

Once a young person leaves Year 11, Medway Council must remain in contact with them for two years. This is to check if they need help finding education, employment or training and to report to the Department for Education on how Medway young people are progressing. We do this by keeping in touch with local schools, colleges and training providers; however, from time to time, we may contact you directly.

Privacy

Further details on how data held on KentChoices is used and managed, how we stay in touch with young people, and how data is stored are available at: KentChoices.info/Privacy

Contact KentChoices

If you have any questions, please get in touch.

☎ **03301 651 120**

✉ KentChoices@theeducationpeople.org

💻 KentChoices.co.uk

We wish your young person every success as they prepare for this important next stage of their education and future career. Please make the most of the support, information, and resources available through KentChoices.

Kind regards



Alex Simonds

Post 16 Programme Lead – Medway Council